

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

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SECRETARY OF THE SENATE  
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RECEIVED  
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**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): International Committee of the Red Cross (ICRC)

Travel date(s): May 30-31, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	\$143.73	\$131.26	\$131	

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Briefings and round table discussion on International Humanitarian Law (IHL); sharing expertise and operational experience on the application of IHL.

12/7/18

(Date)

Lane Bodian

(Printed name of traveler)

[Signature]

(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12/7/18

(Date)

[Signature]

(Signature of Supervising Senator/Officer)

Date/Time Stamp:

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Lane Bodian

Employing Office/Committee: Sen. Charles Schumer

Private Sponsor(s) (list all): International Committee of the Red Cross (ICRC)

Travel date(s): May 30-31, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Charlottesville, VA

Explain how this trip is specifically connected to the traveler's official or representational duties:

As the foreign policy staffer for Senator Schumer, this is an educational opportunity to study international humanitarian law with colleagues and experts in the field of IHL.

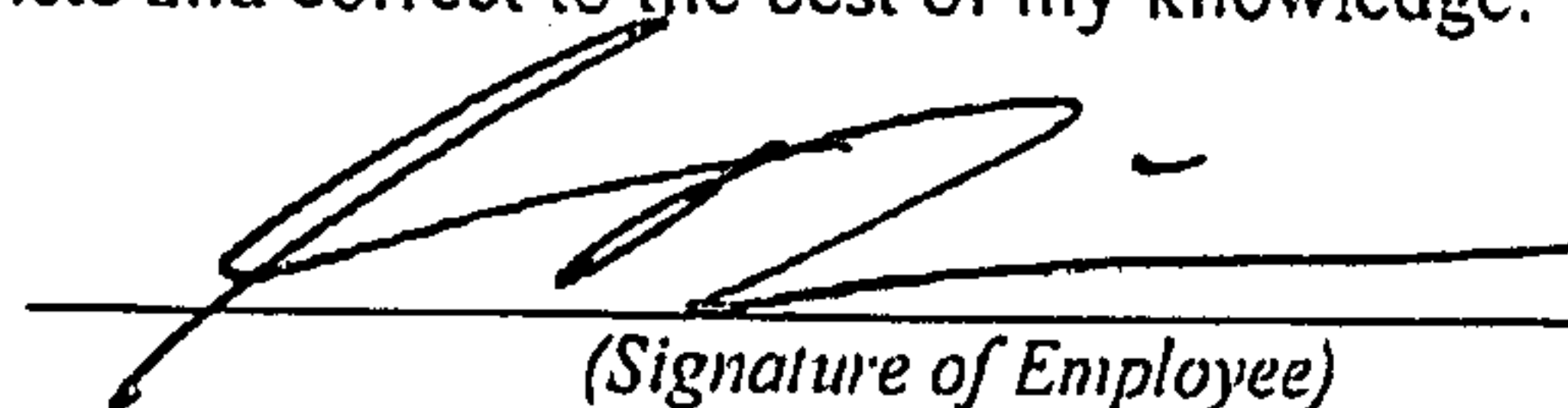
Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

4/24/18

(Date)

  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

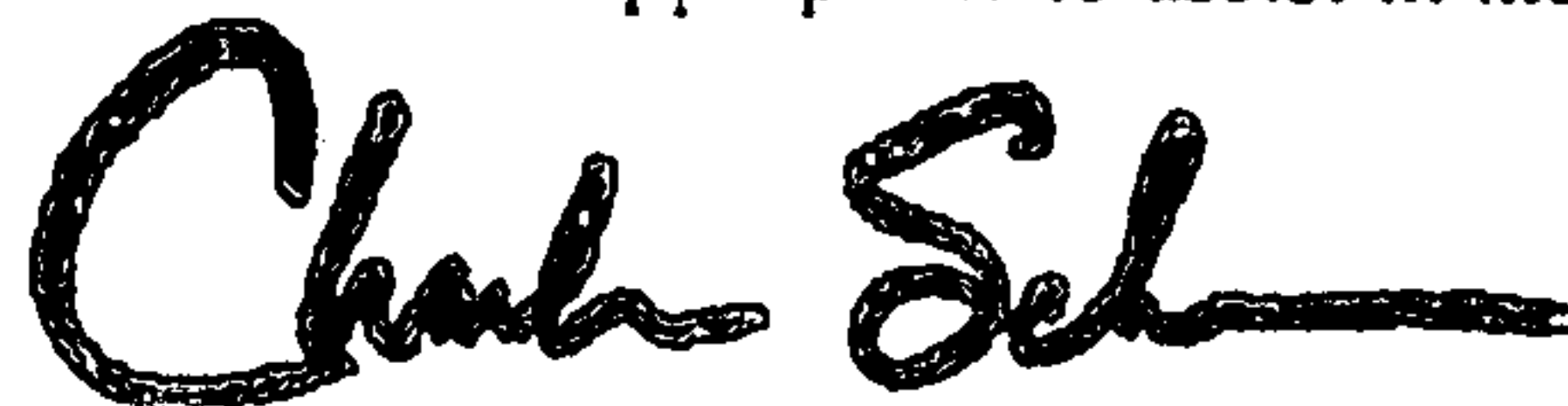
I, Sen. Charles Schumer hereby authorize Lane Bodian  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

4/24/18

(Date)



(Signature of Supervising Senator/Officer)



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): International Committee of the Red Cross (ICRC)
2. Description of the trip: Educational opportunity to study International Humanitarian Law (IHL)
3. Dates of travel: May 30 - May 31 2018
4. Place of travel: Charlottesville, VA
5. Name and title of Senate invitees: See attached list of Senate invitees
6. I certify that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR -
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND -
  - ☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND -
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The ICRC is offering this seminar to provide an educational opportunity to engage participants in the topic and application of IHL (International Humanitarian Law). The ICRC is the sole sponsor of the trip, in coordination with UVA School of Law and the U.S. Army JAG Legal Center & School

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The ICRC is an impartial, neutral, and independent organization that mandate comes from the Geneva Conventions. The ICRC works to promote and strengthen IHL and its principles. Participants of the trip have an impact on the development and/or application of IHL.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

From 2007 to 2017, the ICRC has sponsored trips to South Sudan, DRC, Haiti, Uganda, Georgia, the Western Balkans, Colombia, Mexico, and the International Tracing Service (ITS).

This is the 11th Applying IHL Seminar the ICRC has sponsored in Charlottesville, VA.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Briefings and round table discussions on IHL; sharing expertise and operational experience on the application of IHL.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	0	\$131.28	\$131	\$8 (pen, mug and course material)
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

A) Without regard to congressional participation

18. Reason for selecting the location of the event or trip

The Human Rights Program at the University of Virginia (UVA School of Law) and the Judge Advocate General's Legal Center and School are assisting with the seminar and as such, are providing the venue

19. Name and location of hotel or other lodging facility:

Inn at Darden, 100 Darden Boulevard, Charlottesville, VA

20. Reason(s) for selecting hotel or other lodging facility:

The lodging facility is located on the UVA campus and within walking distance of the seminar facilities. It is priced competitively to other hotel located near the university and no expense will be made on transportation due to its proximity on foot

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging is over the GSA maximum rate per night for Charlottesville due to high demand that weekend. Meals below the per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants are expected to arrange their own transportation from the Washington metro area to Charlottesville and back. The ICRC is not providing any transportation.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: \_\_\_\_\_

Name and Title: Alexandra Bolvin

Name of Organization: International Committee of the Red Cross (ICRC)

Address: 1100 Connecticut Ave NW, Suite 500, Washington DC 20036

Telephone Number: 202-587-4800, please contact Mackenzie Chernushin

Fax Number: 202-587-4698

E-mail Address: please contact Mackenzie Chernushin: mchernushin@icrc.org



**11TH ANNUAL  
INTERNATIONAL HUMANITARIAN LAW SEMINAR FOR POLICYMAKERS  
May 30 – May 31, 2018**

International Humanitarian Law (IHL), also known as the Law of War or the Law of Armed Conflict, has as its cornerstones the Hague Regulations and the Geneva Conventions. Knowledge of this body of law has become an invaluable asset for today's policymakers.

The International Committee of the Red Cross (ICRC), in coordination with the University of Virginia School of Law (UVA) and the participation of the U.S. Army JAG Legal Center and School, is hosting the eleventh annual seminar aimed at building an understanding of IHL and how it can best be applied to armed conflicts in which the United States is involved today.

Members of the U.S. policy community, practitioners, and other professionals whose work has an impact on the development and/or application of IHL, are invited to attend the seminar at the University of Virginia School of Law in Charlottesville, VA.

*Workshop location: Caplin Reading Room, UVA Law School*

**Wednesday, May 30<sup>th</sup>**

- |                      |   |
|----------------------|---|
| <b>12:00 – 13:00</b> | <b>Meet &amp; Greet Lunch – Purcell Reading Room</b><br>Please join us for this informal lunch to meet and greet all the participants before the sessions begin. You are welcome to drop your bags at the hotel, or check-in later.   |
| <b>13:00 – 13:15</b> | <b>Welcome and Introductions</b>  |
| <b>13:15 – 14:15</b> | <b>Basics of international humanitarian law (IHL)</b><br>IHL exists to limit the ways wars are fought by balancing humanity with military necessity. This discussion will cover the background and generation of international humanitarian law (IHL), when it applies, basic principles, and its connection to international human rights law.<br><i>Tom Nachbar, UVA Law School</i> |
| <b>14:15 – 14:45</b> | <b>The role of the International Committee of the Red Cross (ICRC)</b><br>This session will introduce participants to the ICRC, its role as custodian of international humanitarian law (IHL), and highlight ICRC operations in key contexts.<br><i>Pete Evans, ICRC Washington</i>   |
| <b>14:45 – 15:00</b> | <b>Break</b>  |
| <b>15:00 – 16:30</b> | <b>Targeting &amp; detention in armed conflict</b>  |



IHL seeks to protect persons not or no longer participating in hostilities. IHL provides rules on *who* and *what* may be attacked, as well as *who* may be detained and for *what* reasons. This session will discuss the differences between civilians and combatants under IHL, and what repercussions a person's status has for targeting and detention decisions. The session will also address the set of principles that aim to protect persons not participating in hostilities and limit the damage of the attack.

*MAJ Jim Slesman, The Judge Advocate General's Legal Center and School*

*Andrea Harrison, ICRC Washington*

**16:30 – 17:00**

**Moderated Q & A**

*Tom Nachbar, UVA Law School*

**18:30**

**Meet in the lobby if you want to walk to dinner**

**19:00**

**Dinner at The Ivy Inn Restaurant**

2244 Old Ivy Road, Charlottesville, VA 22903

Parking is easily available at the restaurant.

Phone: 434-977-1222

**Thursday, May 31<sup>st</sup>**

**08:00**

**Breakfast begins in the Caplin Reading Room**

**08:30 – 09:30**

**Protection of medical facilities and personnel in armed conflict**  
Medical care is firmly guaranteed by international humanitarian law for civilians and fighters alike. Yet, hospitals and doctors are frequently targeted in conflicts and emergencies around the world. In some places, medical and surgical supplies are unlawfully denied to certain communities as part of a deliberate war aim. This goes against the norm that has been developing around medical care for more than a century. This session will make participants aware of the rules protecting medical care in armed conflict, consider questions around gaps in the law, and explore operational challenges to protection of medical care as well as what actions can be taken by the international community to address this issue.

*Dustin Lewis, PILAC, Harvard Law School*

*Trevor Keck, ICRC Washington*

*Martin Lacourt, ICRC Washington*

*DoD - TBD*

**9:30 – 10:45**

**Transfer of "law of war" detainees**

This session will explore the issue of detainee transfers from law-of-war detention, and particularly on extraterritorial transfers of individuals. The panelists will give an overview of the history of US transfers from military custody, including from Afghanistan, Iraq and Guantanamo and discuss the legal obligation of *non-refoulement* (not returning a person to another State where there are substantial grounds for believing that he would be at risk of violation of his fundamental rights) and its application in US law. Finally, the panelists will discuss the pre- and post-transfer procedural guarantees foreseen by IHL, the Convention against Torture or other



legal sources, and how these procedural guarantees are required to fulfill the obligations found under the principle of *non-refoulement*.

*Ashika Singh, Debevoise & Plimpton, LLP*

*Anna Cavnar, US Department of State, Office of the Legal Advisor*

*Andrea Prasow, Human Rights Watch*

*CENTCOM (TBC)*

**10:45 – 11:00**

**Break**

**11:00 – 12:00**

**Algorithmic Warfare**

Big data, machine learning, and artificial intelligence are becoming more and more prominent in our everyday lives, and in war-fighting. This panel will explore how algorithms are being used in armed conflicts. For example, algorithms can be used to gather information from big data or process intelligence to determine targets, or decide who should be detained or released. In 2017, the Pentagon set up an "Algorithmic Warfare Cross-Functional Team," which, according to its mandate, will harness big data for intelligence, while integrating artificial intelligence and machine learning across operations. Other nations are reportedly setting up similar functions. The panelists will unpack what this technology is, how it can be used, and legal issues that arise from its use.

*Dustin Lewis, PILAC, Harvard Law School*

*Ken Anderson, American University Washington College of Law*

*Larry Lewis, Center for Autonomy and Artificial Intelligence, CNA*

**12:00 – 13:00**

**Lunch – Purcell Reading Room**

**13:00 – 14:00**

**State Support & Partnering Forces**

Today's conflicts are often waged through coalitions, which necessarily results in direct and indirect support by States to the parties to the armed conflicts – State and non-State alike. This may include advice, training, equipment, surveillance, logistics and combined operations, but some forms of support for both State and armed-group partners are particularly risky, including the provision of arms and munitions. Nevertheless, State support to parties to armed conflict can also create opportunities to strengthen compliance with international humanitarian law by giving State armed forces or other agents an opportunity to monitor that support and achieve humanitarian ends. The panelists will discuss the various practical and legal implications of State support in armed conflict and how best practices can transform State support from a risk to an opportunity to improve compliance with IHL.

*Melissa Dalton, CSIS*

*Chris Harland, ICRC Washington*

*DoD – TBD*

**14:00 – 15:00**

**Mitigation of civilian casualties in conflict**

*Larry Lewis, Center for Autonomy and Artificial Intelligence, CNA*

*Sarah Holewinski, Office of the Chairman of the Joint Chiefs of Staff*

*Other?*

**15:00 – 15:15**

**Wrap-up – Remaining Q&A**



- **Lane Bodian, Sen. Schumer**
- **Sarah Callaway, Rep. Thomas Rooney**
- **Mark Iozzi, House Foreign Affairs Committee**
- **Erik Swabb, Senate Armed Services Committee**
- **Samantha Clark, Senate Armed Services Committee**
- **Ozge Guzelsu, Senate Armed Services Committee**
- **Jess Moore, Rep. Thomas Rooney**
- **MAJ Eric Hanson, Legislative Counsel, ArmyOCLL**



## **Mannering, Amy (Schumer)**

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**From:** Bodian, Lane (Schumer)  
**Sent:** Tuesday, April 24, 2018 4:46 PM  
**To:** Mannering, Amy (Schumer)  
**Subject:** Fwd: Invitation to ICRC / UVA seminar on International Humanitarian Law - May 30-31, 2018  
**Attachments:** Draft agenda\_032318.doc; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

**From:** Anthony Abate <[aabate@icrc.org](mailto:aabate@icrc.org)>  
**Date:** April 24, 2018 at 4:43:10 PM EDT  
**To:** <[lane\\_bodian@schumer.senate.gov](mailto:lane_bodian@schumer.senate.gov)>, Mackenzie Chernushin <[mchernushin@icrc.org](mailto:mchernushin@icrc.org)>  
**Subject:** Fw: Invitation to ICRC / UVA seminar on International Humanitarian Law - May 30-31, 2018

FYI

Tony Abate  
Congressional Affairs Advisor  
Policy Department  
International Committee of the Red Cross (ICRC)  
Regional Delegation for the United States and Canada  
Washington, D.C.  
[aabate@icrc.org](mailto:aabate@icrc.org)  
T +1 (202) 587-4600  
[intercrossblog.icrc.org](http://intercrossblog.icrc.org)  
----- Forwarded by Anthony Abate/Mopha/WAS/ICRC on 04/24/2018 04:42 PM -----

**From:** Anthony Abate/Mopha/WAS/ICRC  
**To:** [michael\\_kuiken@schumer.senate.gov](mailto:michael_kuiken@schumer.senate.gov), [lane\\_bodian@schumer.senate.gov](mailto:lane_bodian@schumer.senate.gov)  
**Cc:** Tracey Begley/IHL/WAS/ICRC@ICRC  
**Date:** 04/06/2018 04:07 PM  
**Subject:** Invitation to ICRC / UVA seminar on International Humanitarian Law - May 30-31, 2018

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Dear Mike and Lane,

Apologies for this arriving Friday afternoon. I am writing to invite you to the ICRC's annual seminar on international humanitarian law for US policymakers. It will be held at UVA law school on May 30 & 31. We organize this seminar on international humanitarian law (IHL) every year in partnership with UVA Law School and with the support of The Judge Advocate General's Legal Center and School.

Typically, we have about 25 participants from across the Executive Branch, Congress, and the think tank / NGO policy community. The seminar is 1.5 days beginning at 12pm on May 30 and wrapping up on May 31 around 4pm. The first afternoon is dedicated to the basics of IHL, and the 2nd day is focused on key themes. This year, key themes will include: Protection of medical care, extraterritorial detainee transfers, partnering operations, algorithmic warfare, and mitigation of civilian harm.

We think this workshop brings together a special group of people every year, and it's one of the most

popular events we host.

I am attaching a draft agenda for your reference. We ask that participants make their own way to and from Charlottesville, but we are able to fund one night in a hotel, the Darden Inn, which is next to the law school.

We welcome your participation, and please let me know if you have any questions. I look forward to hearing from you.

**If possible, please let me know by April 13 (with Tracey in copy) if you are able to participate.** I won't need final confirmation by then, but we'll want to start drafting paperwork for the Ethics Committee and it's helpful to know who's interested and who simply can't make it.

Best,  
Tony

Tony Abate  
Congressional Affairs Advisor  
Policy Department  
International Committee of the Red Cross (ICRC)  
Regional Delegation for the United States and Canada  
Washington, D.C.  
[aabate@icrc.org](mailto:aabate@icrc.org)  
T +1 (202) 587-4600  
[intercrossblog.icrc.org](http://intercrossblog.icrc.org)

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